

PLAYGROUND MAINTENANCE CHECKLIST

Maintaining your playground equipment as well as its surrounding area is essential to minimizing the risk of injury to users as well as maximizing its useful lifespan. Play & Park Structures recommends the following maintenance procedures to be followed:

On a daily basis: A responsible individual should conduct a brief visual check for structural defects, signs of vandalism, and litter or foreign matter that needs to be removed.

On a weekly basis: A responsible individual should complete this checklist. Any required repairs should be detailed on the separate Detailed Maintenance Record, and once they are completed, both should be filed for future reference. A separate file and form should be kept for each play structure at each location.

IMPORTANT: Always refer to – and comply with – the separate *Safety Guidelines*. The play structure(s) should be barricaded so that it cannot be used while repairs are being completed.

	Item to be Checked (Use the following page to record a brief description of the necessary repairs.)	OK	Repairs Required	Date Repaired
A.	Play Structure in General			
	Post and component footings are not exposed, cracked, or loose			
	1. Clamps show no sign of slippage, cracking, or failure			
	2. Clamp drive rivets and hardware are secure			
	3. Welds are intact and free of cracks			
	a. Slide and Deck Enclosures			
	b. Overhead Activities			
	c. Climbers			
	4. No rust or corrosion			
	5. No splintered, cracked, gouged or otherwise deteriorated plastics; check for integrity of the plastic, keep plastic clean of any extraneous substances, verify that any deformation does not create entrapment as specified on ASTM F-1487 section 6.			
	6. No scratched, chipped, or peeling paint			
	7. Metal parts show no visible cracks, bending, warping, or breakage			
	8. No missing bolts & nuts, etc.			
	9. All bolts & nuts and fasteners are tight			
	10. All joints are secure (pay special attention to sectional slides, flush mounted decks, and pipe connections)			
	11. All swivels, bearings, grease fittings, and moving parts are well lubricated and not excessively worn (pay special attention to tire swings, tot swings, strap swings, track rides, and trapeze rings)			
	12. No broken or missing parts			
	13. No sharp edges or unsafe protrusions (check metal corners, bolts, etc.)			
	14. No exposed mechanisms, junctions of moving parts, or components are posing possible pinch or crush points			
B.	Play Events			
	1. Plastic is not cut or cracked			
	2. All slide supports/anchors are intact and secure			
	3. All 'S' hooks are closed and not excessively worn			
	4. Clatter bridge chain and connections are not excessively worn			
C.	Swings			
	1. All 'S' hooks are closed and not excessively worn			
	2. No exposed metal or swing seats			
	3. Tire swing swivel rubber sleeve is in place and not excessively worn			
	4. Swing chain is in good condition and not excessively worn, especially at connection points			
	5. Connectors and chain have free movement			
D.	Surrounding Area			
	1. Resilient surfacing material is not scattered or excessively worn (pay special attention to area at the end of slides and under swings)			
	2. Resilient surfacing material is adequately deep and retains its fall absorbing abilities as specified at time of installation			
	3. Border around playground is in good condition and has not come loose			
	4. No roots, rocks, or other objects are causing a tripping or injury hazard			
	5. Area is clean of litter (no broken glass or bottles, etc.)			